Yearly Status Report - 2016-2017

Part A	
Data of the Institution	
1. Name of the Institution	**A.VEERIYA VANDAYAR MEMORIAL SRI PUSHPAM COLLEGE (AUTONOMOUS)**
Name of the head of the Institution	**Dr. S. Udayakumar**
Designation	**Principal**
Does the Institution function from own campus	**Yes**
Phone no/Alternate Phone no.	**04374239523**
Mobile no.	**9442586039**
Registered Email	**iqacspc@gmail.com**
Alternate Email	**avvmspc@live.com**
Address	**A.VEERIYA VANDAYAR MEMORIAL SRI PUSHPAM COLLEGE (AUTONOMOUS), POONDI, THANJAVUR, TAMILNADU – 613503**
City/Town	**THANJAVUR**
State/UT	**Tamil Nadu**

Pincode	613503

2. Institutional Status

Autonomous Status (Provide date of Conformant of Autonomous Status)	09-Jul-1987
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. R.Shanthi
Phone no/Alternate Phone no.	04374239523
Mobile no.	9442586039
Registered Email	iqacspc@gmail.com
Alternate Email	avvmspc@live.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.sripushpamcollege.com

4. Whether Academic Calendar prepared during the year

4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.sripushpamcollege.com

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	Four Star	75	1999	09-Oct-1999	09-Oct-2004
2	A	90	2007	31-Mar-2007	31-Mar-2012
3	A	3.38	2014	21-Feb-2014	21-Feb-2019

6. Date of Establishment of IQAC	09-Jun-2002

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Digital Literacy Programme	20-Jun-2016 10	5618
Pancard Camp	20-Sep-2016 01	7290
Cashless Transaction Programme	09-Jan-2017 03	5618
Orientation for Teachers	13-Jul-2016 02	50
Quiz Programmes to equip for Competitive Exams	13-Aug-2016 04	150
[View File](#)		

8. Provide the list of Special Status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	No
Upload latest notification of formation of IQAC	No Files Uploaded !!!
10. Number of IQAC meetings held during the year :	15
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	No
Upload the minutes of meeting and action taken report	No Files Uploaded !!!
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	300000
Year	2016

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1. Academic Audit Review every Semester by the IQAC 2. By procuring online and manual feedback and analysing them 3. Conducting Orientation Programmes for Freshers every year by Academic Experts 4. Conducting Refresher Course for the Staff Members 5. The Subcommittee IQAC members in the Department collect and record the data of the Department. 6. The Student chapter of the IQAC has actively involved itself in organizing various events and functions in the Institution. 7. Feedback on Teaching Learning 8. Inspiring the scholars to apply for UCG fellowship 9. Monitoring the academic, research and administrative work 10. Feedbacks are analysed and actions taken by the IQAC, to sustain continuous quality

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To consider and approve the proposal to introduce new UG Programmes - B.Com. Computer Applications & B.Com. Bank System	Approved the proposal to introduce new UG Programmes B.Com. Computer Applications & B.Com. Bank System.
To ratify the introduction of M.Phil. & Ph.D. Programmes by the Department of Management Studies	Ratified the introduction of M.Phil. & Ph.D. Programmes by the Department of Management Studies
To consider and approve the proposal for establishing e-Learning Incubator	Approved the proposal for establishing e-Learning Incubator
To incorporate the provisions of UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2016	Approved the proposal to incorporate the provisions of UGC (Credit Framework for Online Learning Courses through SWAYAM) Regulations, 2016.
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14. Whether AQAR was placed before statutory body ?	**Yes**

Name of Statutory Body	Meeting Date
College Council	**16-Jun-2016**

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	**Yes**
Date of Visit	**09-Jan-2014**
16. Whether institutional data submitted to AISHE:	**Yes**
Year of Submission	**2016**

Date of Submission	16-Jun-2016
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief descripiton and a list of modules currently operational (maximum 500 words)	The Management Information System aids in information generation, communication, problem identification and assists in the process of decision – making. The database is designed to manage Accounting and Finance, Examinations, Office Automation, Library digitalization, Online Test, Feedbacks and other operations of all levels of management of the institution. The Principal, Dean, Faculty of Arts Commerce and Sciences, Director – SPCTE, IQAC Coordinator, HOD's, Governing Body, Academic Council and College Council contribute the resource and effective Management System of the College. In administration, from students' admission to individual Personal Details related to collegiate studies are maintained in the College Office. All the computers are internally connected in Network. This personal BioData is managed in the COE office for students' attendance. In the Library, the autolib., part of office Automation, is available. The office automation systems, accounting and finance systems and management reporting systems effectively deliver the information needed to decision makers the necessary components to collect, process, store and retrieve the information whenever it is needed. The Information System, a combination of software, hardware, personnel and infrastructure, helps in the collection of data. The hardware includes computers, scanners, printers and network devices. The software elements include the enterprise software and any other software that is used in the running of the administrative network. This component enables the collection of information. The Database Management System is made up of computer programs that help in the storage and retrieval of data. The Intelligence System is concerned with processing of the data collected and presenting it in a manner that is easy to comprehend. Research

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	HISTORY, ECONOMICS, TAMIL, ENGLISH, INDIAN CULTURE	16/06/2016
BSc	MATHS, PHYSICS, CHEMISTRY, BOTANY,ZOOLOGY, COMPUTER SCIENCE, PHYSICAL EDUCATIO	16/06/2016
BCom	COMMERCE,	16/06/2016
BCA	COMPUTER APPLICATION	16/06/2016
BBA	MANAGEMENT	16/06/2016
MA	HISTORY, ECONOMICS, TAMIL, ENGLISH	16/06/2016
MSc	MATHS, PHYSICS, CHEMISTRY,	16/06/2016

	BOTANY,ZOOLOGY, COMPUTER SCIENCE, INFORMATION TECH., BIO TECH, MICRO BIOLOGY	
MCA	COMPUTER APPLICATION	16/06/2016

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Yes, the College follows a formal mechanism to obtain feedback from students regarding the curriculum and its practical feasibility. Based on the feedbacks of the outgoing students and Alumni, the curriculum is revised and restructured.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
No Data Entered/Not Applicable !!!				
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

| 2016 | 6486 | 1044 | 288 | 36 | 487 |

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Numberof smart classrooms	E-resources and techniques used
324	54	2	25	10	2
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Tutors are there for all the classes. Tutors meeting are held under the chairmanship of the Principal semester -wise. The tutors become sole mentors of the allotted classes. The tutors take note of the students' attendance and all academic and non academic activities. If the students take leave more than two days or irregular to class, it is noted by the tutors and the reason is analysed. In case students have any problem or disturbed, counselling is given to such students. A full Bio-data of students is maintained from the first year, and all the details related to the students are filled regularly in the Bio-data Form. Tutors maintain the forms regularly filling in the details as and when required. A complete mentorship is provided through tutor-ward system.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
6486	487	1:14

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
162	146	12	36	93

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
71	71	0.835

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.sripushpamcollege.com

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.sripushpamcollege.com

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No
No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
No Data Entered/Not Applicable !!!				
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

15

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		
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3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
ECONOMICS	2
TAMIL	14
ENGLISH	3
COMMERCE	2
MATHS	1
PHYSICS	2
CHEMISTRY	4
BOTANY AND MICRO BIOLOGY	10
ZOOLOGY AND BIO TECHNOLOGY	1
COMPUTER SCIENCE	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
No Data Entered/Not Applicable !!!			

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3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
View File						

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Presented papers	**21**	**60**	**11**	**10**
Resource persons	**3**	**9**	**33**	**1**
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3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
No Data Entered/Not Applicable !!!				
No file uploaded.				

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
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3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
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3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
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3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
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3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
9636447	9636447

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
No Data Entered/Not Applicable !!!	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
No Data Entered/Not Applicable !!!			

4.2.2 – Library Services

Library Service Type	Existing	Newly Added	Total
No Data Entered/Not Applicable !!!			

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	**325**	**7**	**6**	**3**	**3**	**15**	**15**	**10**	**7**
Added	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
Total	**325**	**7**	**6**	**3**	**3**	**15**	**15**	**10**	**7**

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

4 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
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4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurredon maintenance of physical facilites
250000	**2679016**	**1500000**	**6957431**

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in

institutional Website)

There is a technical administrative staff member, Electrical Engineer and Programme Administrator and supervisor for the upkeep and maintenance of physical, academic and support Facilities. The Laboratory has technicians and attendars to sustain and bolster up the facilities there. The Markers and attendars look after constantly the up keep of the sports fields tracks, indoor, outdoor stadiums, gymnasium centre, Billiards' Room, Tennis court etc., The Committees for Budgeting, Planning Monitoring, Purchasing and Finance lend their support at all times to maintaining and utilizing physical, academic and other infra structure facilities, Laboratories, Library, sports complex, computer and classrooms etc.,

http://www.sripushpamcollege.com

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
No Data Entered/Not Applicable !!!			
View File			

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
No Data Entered/Not Applicable !!!			
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passedin the comp. exam	Number of studentsp placed
No Data Entered/Not Applicable !!!					
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
No Data Entered/Not Applicable !!!		

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Nameof organizations visited	Number of students participated	Number of stduents placed	Nameof organizations visited	Number of students participated	Number of stduents placed
No Data Entered/Not Applicable !!!					

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Depratment graduated from	Name of institution joined	Name of programme admitted to
No Data Entered/Not Applicable !!!					

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	**15**

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
No Data Entered/Not Applicable !!!		

View File

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

? Student counselling and career guidance Cell functions effectively ? As there is possibility of academic progression from UG to Ph.D level, the student are counselled and guided to further their studies. ? The Quiz club conducts 'Quiz Programmes' on g.k. to prepare the students for Competitive Examinations ? I.A.S. Coaching/NET/SET Coaching Classes are also conducted. ? Training on Aptitude and Reasoning Skills ? Workshops on Soft Skills and Employability Skills are conducted. ? Personal and provided by Tutors, Heads and the members of the cell. ? IAS coaching ? Signed an MoU with Redington to establish a smart learning centre to train our final year students of all Under graduate students on soft skill./ As a result of this, 360 students from various disciplines got trained from Dec. 2016 to March 2017

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No Data Entered/Not Applicable !!!

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Department wise

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

? Yes, The College has an effective Information System for decentralization and participative Management ? Annual Meets of the governing Body, Academic Council, the periodic meets of the IQAC College Council and the non-statutory committees guarantee a smooth functioning of the system. ? The customized software in the administration office and the office of the Controller of Examinations Assure quality Management Information System ? The IT supports in students Admission, Attendance, Feedback, Online objective ? Examination for PG students and Accounts Management of the institution

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? The curriculum is designed adhering to UGC norms regarding core, allied and elective courses. ? Board of studies with representations from Alumni, University Nominees and subject Expert, Alumni frames the syllabus every three years The BOS meet to update or revise the syllabus, when required. The syllabus is placed in the Academic council for approval. ? The syllabus is designed, and revised, based on the Feedback by students, Parents, Industrial experts and teachers.
Teaching and Learning	? Bridge Course and Orientation Programme for Freshers at the beginning of the academic year ? Remedial Programmes for Slow Learners and Extra credit courses ? Smart Boards and interactive boards are there in the Departments. A state of art Virtual class room is there for Virtual Conference Programmes. ? In addition to the conventional chalk-talk, lecture method, for effective teaching and learning Mind-Mapping techniques, concept tests, Seminar, Quiz, Power Point Presentation, Audio-Visuals,

	Language Lab are used as effective Teaching-Learning methods. ? Field visits, industrial visits and educational trips and tours are arranged to enhance the learning experience of the learners. ? For PG Students Soft Skill course is introduced. A Practical class in Language Laboratory is conducted for all PG Students to equip the learners with good communicative skills. ? For PG Students Industrial Training/Projects/Internship are offered. ? For UG Students regular yoga, Physical education and Library hours are allotted each once in a cycle. ? Regular Seminars are conducted for UG and PG Students.UG students are asked to Present Papers. ? Quiz Programmes on General Knowledge are conducted every month by the IQAC to prepare the learners for Competitive Examinations. ? Special Programmes on Union Budget, Birth Anniversaries of Leaders, Poets and Saints, Intra Collegiate Competitions in English, Mathematics, Commerce, Chemistry, Computer Science and Management Studies are convened annually. ? Associations arrange regular Meets and Seminars for the welfare of the Students
Examination and Evaluation	? Centralized C.I.A. Tests and Valuations are followed for quality sustenance. ? For PG, double Valuation is followed ? The Question Papers are scrutinized and in Turn Duty allotted to the incharges of the course paper the adherence to the syllabus and pattern are examined half hour after the commencement of the Semester Examination.
Research and Development	? Faculties conduct National Seminars and Conferences funded by UGC/ICSSR and TANSCHE, Tamil Nadu. ? Minor/Major Projects funded by UGC/DST are undertaken. ? Incentives are given for Research Publication, Research Article presentation in Seminars/Conferences and Research Advisorship. ? Seed money is also given by the Management to those faculty members who pursue Ph.D. Programmes. ? Training/Workshop/Conferences are conducted regularly. ? Research fellowship by funded agencies are undertaken by scholars ? The college newsletter under the title Sri Pushpam

	News Bulletin for reporting the academic activities of the college has been published successfully as a Quarterly Publication we are glad that we have stepped into the third year of its publication. ? An interdisciplinary Research Journal with ISSN Number entitled TULASI (Transactions and Ultimatum of Linguistics, Arts and Scientific Innovations) is published biannually. ? For various research projects, tie-ups with the following agencies: ? Council of Scientific and Industrial Research ? Department of Science and Technology ? Department of Biotechnology, Ministry of Science and Technology ? University Grants Commission ? Tamil Nadu State Council for Science Technology ? Tamil Nadu State Council for Higher Education (TANSCHE)
Library, ICT and Physical Infrastructure / Instrumentation	? A Browsing Centre in the Library functions through at the working hours ? The Library functions from Morning 8.30am to 5.45pm on all working days for the welfare of the students. ? Inflibnet and Delnet enable the maximum use of e-journals. ? ICT enabled smart class rooms.
Human Resource Management	? Every academic year, 'Capacity Development Training Programme' is conducted for the Freshers. ? Special Programmes on communicative skills, Employability skills are conducted for UG and PG students. ? Other than government scholarships, the Management grants scholarship to deserving students from its own Trust funds ? Rs. 9636447/- has been spent for the maintenance of the whole institution. ? TA, DA Incentives are given to sports stalwarts and winners. ? The resourceful faculties are guided to organize the Curricular, co-curricular and extra-curricular and extension activities.
Industry Interaction / Collaboration	? Mou's – Exchange of scholars, students, joint Research Programmes Conferences ? Physics Life Sciences with Dept of Nano Technology, Noorul Islam University, Kanyakumari – From 2015 onwards ? International University, Cambodia ? University of Malaga, Malaysia
Admission of Students	The criteria for admission for UG and PG - merit. MCA - merit and common

entrance test conducted by the State Govt. and M.Phil., Ph.D. - Merit, Entrance Test and Viva voce examination. In admission, Reservation system in accordance to the state government guidelines has been effectively adopted to ensure the extension of education to disadvantaged communities, women, differently abled people and economically weaker sections of the society, athletes, sportspersons and wards of the ex-servicemen to pursue higher education in our institution. In the self-financing Programmes too, the college adheres to the same procedure in the process of admission.

6.2.2 – Implementation of e-governance in areas of operations:

E-governace area	Details
Planning and Development	In 2016 - 2017, e-governance made partial in planning and development of the institution. The members Planning and Monitoring the non-statutory Committee charts out the plans and development schemes for the whole of the academic year. Money transfer through RTGS, communication through email were also intermittently done through e-governance.
Administration	In administration, from students' admission to individual personal details related to collegiate studies are maintained in the office. All the computers are internally connected in Network. This personal Bio Data is managed in the CoE office for students' attendance. After the commencement of every hour, the students attendance is collected within ten minutes by the CoE office attendars and uploaded into the computer. Students attendance if fully maintained in the system. In the Library the autolib, part of office automation is available
Finance and Accounts	The financial Income and Expenditure of the college is fully computerized in Tally. Students Fees amount is collected in the database software and credited in the Bank. The bus fees too is collected in the database and remitted in Bank and later paid to the bus owners.
Student Admission and Support	In all the Humanities, Commerce and Science Programmes, there is a facility for students' progression from UG to

Ph. D. level. There is interdisciplinary approach at all Programmes, giving vent to knowledge enrichment and vertical mobility. Offering of Certificate and Diploma Courses provides lateral mobility. There is provision for academic flexibility in all the Programmes. Student Supportive Programmes and Courses to equip the rural learners for progression and to enhance communicative and human resource skills are well structured and organized. Effective Mentor system is followed for individual student mentoring. The tutors monitor and render individual support. The statutory and non statutory committees function effectively for the welfare of the students. Students Feedbacks are given due weightage and appropriate remedial measures are ensured. Apart from classroom work, academic mentoring is done by allotting library hours, Sports and Games at UG and Language Lab. hours at PG in the Time Table, organizing Departmental Seminars to give opportunities for UG, PG students to present papers, conventional support of co-curricular and extra-curricular activities to nourish and nurture their interest in sports and games for a healthy mind, soul and body, extension activities to create social awareness and literary and cultural activities to enhance their creative skill. The academic and administrative bodies like IQAC Students chapter, Board of Studies and the Academic Council of the college have student representations. Financial support in the form of scholarships is granted for deserving students. There is a Health Centre with a Physician and two Health Supervisors. It functions between 8 a.m. and 6 p.m. catering to the needs of residential and non-residential students and public from the villages around. Free medical check up and medical camps are arranged regularly. The College publishes a yearly magazine for providing opportunities to students to publish their creative works, articles, paintings, compilations, etc to give vent to their creativity. A periodical by name Sri Pushpam News Bulletin is published as a Quarterly. Students utilize this to publish their writings

	regularly. Research journal published in the college also provides opportunities to students to publish their research articles.
Examination	The Post Examination Process includes the generation of dummy numbers and allocation of the same to the answer scripts, conduct of central valuation, computerization of both internal and external marks, generic result processing, stage wise verification of marks, employing Reliability Index and capping of internal marks for assuring genuinity in the attainment of students and computerization of results, publication of results through physical process and through website and issuance of mark sheets with all tamper proof safety arrangements. Centralized C.I.A. Tests and Valuations are followed for quality sustenance. For PG, double Valuation is followed. The Question Papers are scrutinized and in Turn Duty allotted to the incharges of the course paper the adherence to the syllabus and pattern are examined half hour after the commencement of the Semester Examination.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
No Data Entered/Not Applicable !!!				
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2016	Digital Literacy Programme	Digital Literacy Programme	01/07/2016	01/07/2017	218	65
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

<div align="center">**No Data Entered/Not Applicable !!!**</div>

[View File](#)

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
149	318	73	73

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? Faculty development programme ? Financial support for Ph.D. ? Complete Health check up, Eye camps arranged annually. ? Siddha, Aelopathy Health Centres in the campus ? Personal/Home Loan facility in the nationalized Bank in the Campus ? Group Insurance Scheme ? Medical Insurance Scheme implemented by the state government	? Fee concession for the children of Non -Teaching ? Medical aid ? Complete Health check up, Eye camps arranged annually. ? Siddha, Aelopathy Health Centres in the campus ? Personal/Home Loan facility in the nationalized Bank in the Campus ? Group Insurance Scheme ? Medical Insurance Scheme implemented by the state government	? Fee concession for deserving poor, sports persons ? Government scholarships for BC, MBC, SC, ST for students in both Aided section and the Self Finance Wing. ? Free Bus Pass facility- by the state government ? Train passes at concessional rates ? Free hostels facility – community –wise, gender- wise provided by the government ? Group Insurance Scheme ? Health check up and Blood grouping camp ? A general store for students benefit. ? Book Bank

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

INTERNAL AUDIT The college internal Auditor is a qualified commerce graduate having vast experiences in the Maintenance of accounts. He attends the college in person in a week at regular intervals for the past 15 years. 1. He checks the day to day college transactions with Receipts and payments. Receipts, Vouchers, bills, cash verification and Bank pass book during his visits. He reports to the Secretary and principal about his findings and observations in his Examinations may be made at periodical Levels. 2. He assists and helps the External Auditor in all his services to the college. 3. He makes personal representation in all Govt offices including Income Tax, service tax, sales tax, registration dept, LIC, PF, ESI authorities in all matters connected with the college. 4. He helps in the finalization of college Accounts at the year end. 5. He feeds and file the IT Returns by Online as required by law 6. Any other services required by college. EXTERNAL AUDIT There is an external auditor attending and supervising the college Accounts for the past 50 years. He is a qualified chartered Accountant and he is a senior member having registration No.6306 in the Institute of character accountants of India. He helps the college in the following areas: 1. Filling of income tax returns 2. Attending

the aspects of IT exemption for the college as Educational Institutions. 3. Issuing necessary Utilization Certificates for the funds/GRANT received from UGC and other funding Institutions. 4. Issuing instructions in respect of Financial Budgeting. 5. Monitoring the reports of the college by Internal Auditor 6. Signing of statutory reports.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
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6.4.3 – Total corpus fund generated

125000

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	External IQAC Members	Yes	IQAC
Administrative	Yes	Finance Accountant, J D Office, Trichirappalli	Yes	College Auditor

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Feedback on Teaching, Learning. ? Semester-wise meeting of the Parents. ? Meeting to give Counselling to the concerned Students

6.5.3 – Development programmes for support staff (at least three)

Digital Literacy Programme from 20 to 01st July 2017. ? Stress Management - 21,22 Nov. 2016 ? Health Issues – 15,16 May 2017

6.5.4 – Post Accreditation initiative(s) (mention at least three)

No Data Entered/Not Applicable !!!

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	No
c)ISO certification	No
d)NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
No Data Entered/Not Applicable !!!					
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Sales-Cum-Exhibition of Women's Self Help	27/02/2016	03/03/2016	4539	2757
International women's Day	08/03/2017	08/03/2017	4539	Nill
Speech, Essay, Drawing Competitions on 'Gender Issues' and 'Gender Equality'	16/03/2017	17/03/2017	180	Nill

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Mass Tree sapling plantation was held at College Premises 2000 saplings were planted. ? Environmental awareness rally conducted at Saliyamangalam and Poondi on 19.02.2017 by 100 volunteers ? On the occasion of World Women's Day (08.03.2017), 100 trees are planted in our campus by NSS volunteers

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	5
Ramp/Rails	Yes	5
Rest Rooms	Yes	3
Scribes for examination	Yes	6

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
No Data Entered/Not Applicable !!!							
View File							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Academic Calendar	16/06/2016	NIL

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants

| Book Exhibition | 21/08/2016 | 23/08/2016 | 7276 |

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

? Environmental Awareness/protection. ? A Course for all UG Students on Environmental Studies. ? Awareness rally is conducted by our students. ? Our students plant 'Time Saplings' annually as part of NSS programme in the campus and in the adopted villages. ? Nature Club arranges Field Trips to create environment awareness

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

? The college is set in a rural area but with urban amenities and hence the total strength of students, crossing 8000, is in competence with the urban colleges. The Physical infrastructure facilities- buildings, UG/PG/Research Laboratories, Library with nearly 90,000 books, indoor outdoor sports facilities, well equipped computer laboratories, A/C auditorium, Open Air Amphi-Theatre, Conference Seminar Halls, Canteen, Health Centre, Herbal Garden, Post Office, Nationalized Bank, Girls' and Boys' Hostels, Dhyana Mandapam for meditation, Information Resource Centre, Research Nodal Centre, Smart and Interactive Classrooms, Guest House, Non Residential Centre, Stationery Stores, Carpentry room, SPIVET Centre at Thanjavur, 344 teaching faculty – are sound and cater to the needs of the students. ? The additional sections in UG/PG Programmes, Breathing Exercise for 5 minutes in the first hour in the morning, Yoga classes for students, Dhyana Mandapam for Meditation, Communication skill classes for UG and PG students, Computer course for non computer students, mandatory library hours for all the Programmes, Net connectivity for all the departments, Technologically aided classes with smart and interactive boards, Information Resource Centre, Research Nodal Centre, Off campus aqua culture farm, uniform CBCS pattern in 10 point scale for UG/PG/M.Phil., Transparency in the evaluation system, Passing minimum for each component of the CIA, Soft skill Trainers to train and evaluate the students, Concurrent courses, Crash Programmes for NE/NP students, Facility to rejoin the Programme, Extension Activities as mandatory in Part V of Studies, Interdisciplinary approach at PG and M.Phil. level, Soft skill as part of the curriculum at PG level, a Course on Teaching Methodology at M. Phil. Level, Micro teaching using ontological methods at M. Phil. Level, Online tests for PG students, Online Questionnaire study material in the college web, e governance to a larger extent, On and Off Campus Interviews, Interaction with industrialists and Industry visits and so on give scope for future development and steady progress of the college in achieving sustained quality culture and versatile mobility. ? There is a high scope for students' progression from UG to Research level. Research and teaching go hand in hand in almost all the departments

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.sripushpamcollege.com

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The objectives and intended outcome of the best practice is to translate the goals enshrined in the trust document of the college into reality. The stated goal of the Founding Fathers is to serve the rural and downtrodden people of this area in the fields of higher education and Technology. The underlying

principle is to offer quality higher education - in a cost affordable to them - to those in the depressed classes to prepare them as responsible citizens bestowed with skills and competencies to serve Self, Society and State. At the time when the starting of a college was conceived by the great family of Vandayars, in the year 1956, India was still a formative new nation. The spread of higher education was abysmally low and the density of it was felt only in a few urban areas where people in higher rung of society were conglomerated. Secondly, the establishment of the college was carried out in a time when education - that too higher education and technical education - was mainly at the hands of the state. The state being the primary player, there was a lot of control and people interested in the cause of education were hesitant to enter into the field of education in general and higher education in particular. Thirdly at the time when the college was opened, education was primarily a selfless service sector at the hands of the state and dedicated philanthropists giving no room for business motives. The people venturing into the field of higher education have to alienate huge resources for a noble cause without any inkling of profit motive. Only rarest of the rare people came forward to offer this benevolence and the leading light of Poondi family ranks first among them to donate more than 750 acres of fertile land for the cause of education. These are the contextual features and challenging issues that needed to be addressed in designing this practice of offering higher education to uplift the downtrodden. More than 55 years have elapsed since the inception of the college and the college is under the ripe administration of an adorable octogenarian Gandhian. Even now the college is firmly sailing towards achieving the stated goal of equipping the people of this educationally backward area in the fields of higher education and technology without an iota of profit motive. This is all the more remarkable at this present juncture when floodgates of education are wide open to allow educational entrepreneurs, corporate houses and business people to vitiate the educational atmosphere to make quick money. To ensure the benefits of education, the system of reservation for SC, ST and BC people is in vogue. The college has extended the promulgation of reservation rules even to the admission of self-financed section. The college takes care to secure Financial Assistance through scholarships to all eligible candidates. Even those poor students, who are ineligible for scholarships are taken care of by the assistance offered by the Managements and other Private Charities.

Provide the weblink of the institution
http://www.sripushpamcollege.com

8.Future Plans of Actions for Next Academic Year

 ? To award Certificate for Distinguished Academic Standing for outstanding student performers ? To award Certificate for Good Academic Standing for good student Performers ? To award Principal's Roll of Honor to student achievers at all levels ? To establish a Centre for Virtual Learning ? To establish a Centre for Information Technology Integration ? To establish the centre for "Collaborative Learning" in the Department of Computer Science